

PURNA FERNANDO

MANAGER

Personal Details

Date of birth
30/05/1985

Nationality
Srilankan

Marital Status
Married

Experiences

October 2021 - July 2024

Company Name | Loku Bites Cafe

Multi Store Manager

- Organizing events to increase staff motivation and engagement.
- Analysing data to calculate the cost benefit ratio.
- Locating problems in the company supply chain through quality control checks.
- Establishing and monitoring employee schedules.
- Creating programmes for employees professional development.
- Monitoring the overall budget of the business.

2018 - 2020

Company Name | Dose Cafe

Multi Store Manager

- Educated and trained staff members & schedule shifts.
- Supervised the ordering of products, inventory control and merchandising.
- Worked with the owner to set annual goods and marketing plans.
- Screened and interviewed job applications.
- Responsible for maintaining sales and profits, as well as managing a staff of fifteen.

2007 - 2016

Company Name | Starbucks Kuwait

Head Barista & Store Manager

- Supervise the day to day operation of the restaurant in accordance with the Company objectives and aims.
- Ensure sufficient stocks are maintained to meet the daily requirements.
- Supervise the staff and provide training where needed
- Ensure the cleanliness of the premises and ensure that the premises have met internationally recognized hygienic standards
- Responsible in maintain a safe environment within the premises by coordinating with the security staff.
- Maintain inventory controls for effective operations
- Ensure compliance of all work related activities in a fair, ethical and consistent manner
- Maintain monthly inspection and maintenance budget.
- Perform duties as duty manager in the absence of the Resident Manager



 +968 92433316

 purna.fernando.pf@gmail.com

 Muscat, Oman

ABOUT ME

I am self motivated with the ability to work independently but I can also function and get along well as a part of team. With a calm head and meticulous eye for details I possess excellent time management, organizational and multi tasking skills.

SKILLS

- LEADERSHIP
- BRANDING
- ACCOUNTING
- MARKETING
- EVENT PLANNING
- CREATIVITY

LANGUAGES

- ENGLISH
- ARABIC

EDUCATION

- SEVENTH DAY ADVENTIST INTERN - 2001
Ordinary Level
- SEVENTH DAY ADVENTIST INTERN - 2003
Advanced Level