



Babu George Kutty B Tech,MBA,CCP,PMP

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Current Status: Working in Qatar

Position Applied: Project Control Manager

PROFESSIONAL SUMMARY

- Bachelor's Degree in Mechanical Engineering & Master's Degree in Project Management.
- Certified Cost Professional & Certified Project Management Professional.
- Expert Costing, Planning, Project Controls & Contracts Engineer with 20+Years of relevant experience in the GCC countries and worked in the projects of major clients in the Oil and Gas Sector.
- Excellent analytical and problem-solving skills to develop practical and effective planning and cost-saving solutions for projects right from Project Initiation till Project Closure.
- Excellent communication & interpersonal skills to effectively deal with personnel at all levels of the Organization.
- Ability to accurately assess areas of financial drain and create effective solutions to reduce costs and increase revenue.
- Excellent in making sound recommendations about spending, budgets and billing which would help companies to improve their profit margins significantly.

AREAS OF EXPERTISE & KEY SKILLS

- Development and continual improvement of all Planning and Costing tools to be used in the reporting, monitoring and controlling of projects in the Oil and Gas Sector.
- Involvement in the Project Life Cycle activities right from Project Initiation till the Project Closure.
- Analyze Schedules, Progress Curves, Budgets and Expenditure and monitor effectively.

- Development and implementation of Project Control Procedures for all projects undertaken by the Company.
- Provide guidance and advice to Project Cost Engineers assigned to each project for the preparation of Value of Work Done (VOWD), project Forecast etc.
- Provide assistance in the development of the Project Staffing Management Plans and other resources Management Plans.
- Development of Work Breakdown Structure (WBS) and Cost Breakdown Structure (CBS), to align with the Scope of Work and progress reporting requirements.
- Involvement in the Project Cost Estimation and Resources Estimation.
- Preparation and Review of Project Time Phase Budgets and carrying out Budget Analysis, Project Cost Audits etc.
- Monitoring and Controlling of Projects and development of Project Performance Evaluation Reports using Earned Value Methods.
- Analyze the project cost variances and highlight the over-runs in a timely manner.
- Analysis of the Project actual costs and trends and Development of Project Cost Forecasts using Earned Value Method.
- Verification and Evaluation of all Contracts, Purchase Orders, Subcontracts, Cost Records, Invoices and Petty Cash Statements for the correct cost coding and allocation of costs.
- Review of Planning Packages, Technical Proposal Packages and Commercial Proposal Packages.
- Preparation and review of EPIC Cost Estimates.
- Preparation and review of Project Cash Flow Reports and monitoring of the same against the actual and advise the Project Management Team and the Senior Management for taking corrective actions, if required.

- Effective utilization of Change Management Procedures to evaluate the change requests to ascertain their effects on the Project Scope, Cost, Schedule, Quality and Risk and recommend corrective actions.
- Assist the Project Management Team and provide with all planning and costing related requirements to ensure timely Project delivery.
- Progress and final Invoicing for the projects.
- Checking and Certifying all Contractor's invoices for proper cost coding and budget and bookings at the correct cost centers.

SOFTWARE KNOWLEDGE

- Proficient and daily user of the following Software:
 - Microsoft Office,
 - Primavera Project Planner
 - Oracle ERP Solutions
 - Adept Financials

PROFESSIONAL EMPLOYMENT SUMMARY
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No.	From	To	Years	Company	Designation
1	12/2007	Till date	14.3	Black Cat Engineering & Construction W.L.L., Qatar	Planning & Costing Engineer-Lead
2	06/2007	11/2007	0.6	Dodsal & Co. LLC, Muscat, Oman	Planning & Costing Engineer-Senior
3	04/2006	05/2007	1.0	Integral Services Company, Kuwait	Planning & Costing Engineer-Senior
4	03/2001	03/2006	5.0	Department of Industries and Commerce, Govt. of Kerala, India	Assistant Director of Industries & Commerce
5	09/1995	03/2001	5.6	TATA Ceramics Limited, Kerala, India	Maintenance Planning Engineer
6	06/1989	08/1995	6.0	H K Al-Sadiq Co, Ras Tanura, Saudi Arabia	Planning & Costing Engineer

MAJOR PROJECT DETAILS				
No.	From	To	Project Name	Client
1	12/2007	Till date	• EPIC for Desalinated Water Network in RLIC • EPIC for Smokeless Flares in Dukhan • EPIC of New Source Water Wells in DKW - 41 & DKW – 42 in Dukhan • EPIC for the Creation of Additional Slots at Gas Lift Manifold Stations in Dukhan • EPIC for Hook Up of Six Khuff Producer Wells to Production Plants at Dukhan • EPIC for Gas Supply to Facility D at Wakrah • EPIC for CNG Stations in Mesaieed and Ras Laffan • EPIC for Dukhan Production Facilities Upgrade	Qatar Energy
2	06/2007	11/2007	Qarn Alam Steam Injection Project On Plot EPIC	Petroleum Development Oman
3	04/2006	05/2007	EPIC for the Installation of Air Assisted Flares in Gathering Centers	Kuwait Oil Company
4	03/2001	03/2006	Preparation and Appraisal of Various Projects for Government of Kerala	Government of Kerala
5	09/1995	03/2001	Maintenance of Machineries used for the manufacture of Bone China Table wares	TATA Ceramics Ltd
6	06/1989	08/1995	Construction and Maintenance of Oil Storage Tanks and associated Pipelines in Ras Tanura and Jouymah Tank Farms	Saudi Aramco