

NASEEM RIZWAN

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Profile Summary

- Mechanical Engineer with around **3 years** of Production Planning & Control experience in Heavy Metal fabrication industry.
- Hands-on experience in all facets of Production planning & control activities from **Planning & Scheduling, Assign scope of work, Plan necessary resources & costing, Create QAP & ITP, Approval of plan & execution, Monitor progress & performance of contractors, Achieve project completion within the due date of client, Documentation of production planning & execution.**
- Hands-on experience in Preparing project monthly, weekly reports and other reports and giving necessary suggestions to the execution team based on the reports.
- Exceptional knowledge in Engineering Drawings regarding Geometric Dimensioning & Tolerance (GD&T) and Possess very good knowledge in Various International codes and standards.
- Expertise in Design Software **AutoCAD** application and also have good communication and team playing skills.
- Expertise in Raw Material Cutting plan, **Omni win Soft 2019** application used for cutting of raw materials in **Messer CNC cutting systems.**
- Expertise in **MS Excel , MS Word & other MS office Packages.**
- Presently pursuing my career as **Junior Technical Executive Engineer in Babu Roto Tech (Pvt) Limited.**

Experience Summary

Organization : Babu Roto Tech Pvt Ltd, Vadalur

Designation : Jr Technical Executive Engineer

Educational Qualification

Bachelor of Engineering in Mechanical (2015-2019)

Passed in First Class (67.3%), University College of Engineering, Nagercoil, Tamil Nadu, India.

Certification in Non Destructive Testing

ASNT LEVEL-II (PT, MPT, UT, RT)

Software Skills

- ❖ **Computer Applications** : MS\Word, MS\Excel, MS\PowerPoint,
- ❖ **DRAFTING & MODELING** : **AutoCAD** (2D and 3D), Basics in **Creo & ANSYS**

Key Projects

- **NLC Primary Structure** - Bucket Wheel Reclaimer Boom , Trailer Car Structure, Bogies & Buckets
- 2.8 M width Track Plate of SME- Bucket Wheel Excavator
- 1400L Bucket of SME- Bucket Wheel Excavator
- **BHEL MAITREE** Bangladesh Power Plant Secondary Structures (260 MT)
- Core Air Pipe of Boilers
- 4 M width Track Plate of SME- Spreader
- Modified Rotor Shaft for Power Plant

Customers/Clients

NLC INDIA LTD, L&T, BHEL, THYSSENKRUPP, TENOVA-TAKRAF, THE RAMCO CEMENTS, and various power plants & Mining corporations.

Task & Responsibilities:

- Planning & Scheduling the production based on client requirements.
- Define Planning & Schedule and get approval plans from clients.
- Assign plans to contractors based on the scope of work.
- Arrange necessary resources to complete the project.
- Monitor material supply flow and identify any bottlenecks in usage.
- Study Engineering drawings and Quality Assurance Plan QAP given by the client to monitor the contractors whether they execute project plans accordingly .
- Create an ITP Inspection test plan to meet the quality required by the client.
- Carry out site inspection on a regular basis to execute the project plan properly.
- Ensure the safety standards of sites are followed properly.
- Conduct weekly review meetings to discuss the various stages of project execution.
- Prepare project monthly, weekly reports and other necessary reports.
- Based on the report, Recommend contractors to change the execution plan..
- Check and ensure quality of jobs both in **visual & dimension aspects** before dispatch to client sites.
- **Planning and coordinating maintenance** of weekly activities and submit clear analysis reports indicating the criticality.
- **Prepare QA/QC dossier** and submit it to the client before dispatch of jobs.
- **Submit clear internal inspection reports** to track the job quality & work flow process.
- Preserve the Documentation and records of project planning and control for future projects execution.

Personal Profile

Nationality	: Indian
Passport No	: P 1793168
Passport Expiry	: 31/07/2026
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